

Personal data we process

CHEOPS, study association of the Built Environment processes personal data about you because you use our services and/or because you have provided them to us, or you have given the University of Technology Eindhoven permission to provide us with this information. Below we present an overview of the personal data we process:

- TU/e ID-number + student number – *we use your student number / TU/e ID-number to synchronise our administration system with the TU/e database*
- First and last name – *we need this as a reference in our administration (payments, committees, memberships, etc.)*
- Date of birth – *In order to adhere to current laws and a set age restriction on certain activities we keep track of your date of birth*
- Address data – *We use your address to contact you through physical mail*
- (Mobile) phone number – *To be able to quickly contact you in case of emergency*
- E-mail address (preference) – *To contact you quickly we store your email address (preference)*
- Current study phase – *To target bachelor- or master-students individually for applicable events we store your current study phase*
- Language of correspondence – *we need this to communicate effectively and efficiently*
- Additional personal data you actively provide by making an account on our website, in correspondence and by telephone
- Data about your activity on our website

Our website and/or service doesn't have the intention of collecting data about website visitors younger than 16 unless they have permission from their parent or guardian. However, we can't check whether a visitor is older than 16. Therefore, we advise parents to be involved in the online activity of their children to prevent the collection of data without the permission of parent or guardian. When you are convinced that we have collected data about a minor without the proper permission then you can contact us at info@cheops.cc, so we can delete the information in question.

Activities

During our activities there is the possibility that pictures will be taken. These pictures can be shared via social media or other channels. Like other data CHEOPS administrates, these can be deleted in consultation with CHEOPS.

Why we need personal data

CHEOPS, study association of the Built Environment processes your personal data with the following goals:

- The making of payments
- The sending of our newsletter
- To offer you the opportunity to make an account

Sharing with others

CHEOPS, study association of the Built Environment only provides data with third parties when it is absolutely necessary in order to execute our agreements with you or to adhere to the law.

View, edit or delete personal data

You have the right to view, edit or delete your personal data at all times. You can do this by personal settings in your account. If you aren't able to do this through these personal settings or if you have any other questions/remarks about personal data processing, you can send an email to info@cheops.cc. To verify your identity we ask you to attach a copy of your ID-card/passport to this email. Make sure you cover your social security number, MRZ (machine readable zone), document number and your photograph in order to protect your privacy. CHEOPS, study association of the Built Environment will respond as soon as possible, but at least within four weeks. You can also contact us via:

Website: www.cheops.cc

Phone: +31 40 247 3140

Address: Den Dolech 2, 5600 MB Eindhoven

Security

CHEOPS, study association of the Built Environment takes security very seriously and takes necessary steps to prevent misuse, loss, unauthorized access or editing and unwanted publication. If you are under the impression that your data isn't protected properly or that there are indications of abuse, please contact the board via info@cheops.cc.

